

**The Queen’s Nursing Institute**

**APPLICATION FOR THE LONG SERVICE AWARD**

Long Service Badges were traditionally awarded to the original Queen’s Nurses, for 21 years’ service and above. In 2008, the Long Service Badge was re-instated for District Nurses who had completed 21 years’ service. The QNI’s Council has since resolved that all community services are recognised by this award and it is now therefore available to all community nurses across all specialties.

A community nurse is eligible for a Long Service Award on completion of 21 years’ service working in the community, even if some of this time has been in management, education or part-time. This is subject to confirmation by the nurse’s employer.

Post-registration training courses or periods of service overseas, which are related to community nursing, will be taken into consideration. **All applications will be considered on an individual basis**.

Please complete all sections on this form. Thespace available in the following tables is for guidance only. As this is a Word document, the table will expand to accommodate text; alternatively, please attach additional sheets as necessary.

Find out more and explore Frequently Asked Questions on our website: [**https://qni.org.uk/explore-qni/qni-awards/long-service-award**](https://qni.org.uk/explore-qni/qni-awards/long-service-award/)

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| --- | --- | --- |
| YOUR DETAILS |  |  |
| Your name:  |  |
| NMC registration number: |  |
| Address for correspondence: |  |
| Telephone number: |  |
| Email address: |  |
| Current post/title and employing organisation: |  |
| PROFESSIONAL QUALIFICATION |  |  |
| Year: |  **Qualification:** | **Awarding organisation:** |
| Confirmation of 21 years’ service in community nursing: *Please list employment history to demonstrate 21 years as a Community Nurse. (Part-time service is counted as half full-time service. The equivalent amount of part-time service must have been worked to be eligible for the Award).* |
| Employing organisation | **Job title** | **Dates** | **Full time/part time – please state** |
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|  |  |  |  |
| In this section please reflect on your 21 years’ service and describe how you have contributed to high quality patient care. *(500 words)* |
| MANAGER’S SECTION - I have checked the applicant’s personnel file, and confirm that the employment history given in this application matches the information held on file. |
| Manager’s name:  |  |
| Job title: |   |
| Contact number: |  |
| Manager’s signature |  |
| Date: |  |
| DATA PROTECTION STATEMENT |  |  |
| *Your privacy is important to us, and we will NOT pass your details to any third party. The Queen's Nursing Institute will only use the information provided on this form if we wish to contact you to verify the information you have provided.*[Please click here to sign-up to QNI email updates or join QNI networks.](https://qni.org.uk/news-and-events/newsletters/) |
| IMPORTANT |
| Please submit your application form, photocopied evidence of relevant professional qualifications via email only to Gabriella Acen, at gabriella.acen@qni.org.uk. Upon receipt of your application, we will ask you to make a payment of £25 as per details provided.Successful applicants will receive a certificate and at a later stage also a Long Service Badge. *We would appreciate if you could complete the Equality and Diversity Monitoring Form at the end of this document*. |
| FOR QNI PURPOSES ONLY |
| Application authorised by: |
|  Date:     |
| CHECK LIST – please tick below to indicate you have collated all relevant documents required: |
| Application form: [ ]  |
| Evidence of Nurse qualification *(photocopy is acceptable)*: [ ]  |

**Equality and Diversity form**

|  |
| --- |
| Ethnicity |
| South Asian or Asian BritishBangladeshi [ ] Indian [ ] Pakistani [ ] Any other background, please write here: …………………………………….. |
| Black or Black BritishAfrican [ ] Caribbean [ ] Any other background, please write here: …………………………………….. |
| Middle Eastern or North AfricanMiddle Eastern [ ] North African [ ] Any other background, please write here: …………………………………….. |
| Chinese or other South East/East AsianChinese [ ] Any other background, please write here: …………………………………….. |
| Native American/Latino/Latin AmericanNative American [ ] Latino/Latin American [ ] Any other background, please write here: …………………………………….. |
| Mixed HeritageWhite and Asian [ ] White and Black African [ ] White and Black Caribbean [ ] Any other background, please write here: …………………………………….. |
| Indigenous PopulationsIndigenous Australian [ ] Maori [ ] Pacific Islander [ ] Indigenous Arctic [ ] Any other background, please write here: …………………………………….. |
| WhiteBritish [ ] English [ ] Irish [ ] Scottish [ ] Welsh [ ] Any other background, please write here: …………………………………….. |
| Prefer not to say [ ]  |
| Disability |
| Do you consider yourself to have a disability or long-term health condition:Yes [ ] No [ ]  Prefer not to say [ ]  |
| Gender |
| Would you describe yourself as:Male (including trans male) [ ] Female (including trans female) [ ] Non binary [ ]  Any other, please write here: ……………………………………..Prefer not to say [ ]  |
| Sexual orientation |
| What is your sexual orientation:Bisexual [ ] Gay [ ] Lesbian [ ] Heterosexual [ ] Asexual [ ] Questioning/unsure [ ]  Any other, please write here: ……………………………………..Prefer not to say [ ]  |
| Age |
| Are you aged:18 - 25 years [ ] 26 – 65 years [ ]  66 years and over [ ] Prefer not to say [ ]  |
| Religion and belief |
| Please tick the box that best describes your beliefs:Buddhist [ ] Christian [ ] Hindu [ ] Sikh [ ] Jewish [ ] Muslim [ ] No religion [ ]  Any other, please write here: ……………………………………..Prefer not to say [ ]  |